

Sutton Poyntz Neighbourhood Plan Steering Group

Agenda for meeting 18th October 2016 to held at the Duck Bar, Springhead Pub, Sutton Poyntz.

- 1. To Receive apologies**
- 2. To Approve minutes of Previous Meeting**
- 3. To Receive updates on actions from previous meeting**
- 4. First Consultation:**
 - a) Divide up the newsletters for distribution.
 - b) Agree a suitable crib sheet when delivering these, so we are all saying the same thing.
 - c) Agree arrangements for collating of returns.
 - d) Discuss logo.
 - d) Appoint a small team to analyse survey results
 - e) Agree arrangements and attendance at open days
- 5. Technical Support Workshop 24th October:** to confirm arrangements.
- 6. To Agree arrangements for appointment of planning consultant**
- 7. Any Other Business Date and Time of the Next Meeting**

To confirm the date and time of the next meeting as Tuesday 15th November at 7.30 p.m.