

## **SUB-GROUP MEETING TO DISCUSS A PLACE APPRAISAL FOR SUTTON POYNTZ - HELD ON 4 APR 17**

Attendees:

Peter Dye (PD)

Bill Egerton (BE)

Andrew Price (AP)

Apologies:

Colin Marsh

### **Discussion**

1. A Site Appraisal (also known as a 'Site Analysis') includes a design and character study of the Neighbourhood Plan area. It should be consulted on as part of the Pre-Submission Consultation and forms a key part of the evidence for the Plan. In recent statutory reviews, Inspectors have commented that such appraisals are very useful and, although not legally binding, can encourage good design.

### **Decisions**

2. It was agreed that:

- The structure of the Sutton Poyntz Place Appraisal (SPPA) would comprise:
  - Setting (Geology, Geography, Landscape, etc).
  - Settlement History, Heritage & Sense of Place.
  - Streets and spaces.
  - Plots and buildings.
- A collaborative approach would be used to create a suitable draft covering these aspects. **Action PD, BE & AP.**
- To this end, a shared worksite would be established on Dropbox, hosting images, maps, plans, previous village surveys and draft narratives. **Action PD.**
- Creating a 3D topography of the village and the local area was a vital first step in explaining the village's setting (geology, landscape, agriculture, industry, settlements, roads, paths, etc). **Action PD.**
- The census should be able to provide the necessary demographic, social and economic information, based on enumeration districts. Council advice would be needed to identify and access data sources. **Action BE.**
- Suitable ground and aerial imagery would be sought from villagers (including John Newbold and Glenn Stracey). **Action: PD.**
- Further guidance was needed from Brian Wilson Associates on other aspects of the SPPA (timelines, format, data sources, etc). **Action PD, BE & AP.**

### **Next Meeting**

3. The next meeting would be held at **10:00 am, 11 April 2017**, at Northdown Farm.

Peter Dye

Secretary

7 April 2017