

# SUTTON POYNTZ NEIGHBOURHOOD PLAN STEERING GROUP

## RECORD OF SUB-GROUP MEETING

**Topic sub-group - PLACE APPRAISAL**

**Date of Meeting 11 July 2017 Time of meeting from 10.05 to 11.08**

**Location of Meeting - Northdown Farmhouse**

**Present: Peter Dye, Bill Egerton, Colin Marsh, Andrew Price.**

**Apologies: Jez Cunningham**

### **Key Discussion Points**

- PD facilitated the meeting. The minutes of the meeting held on 27<sup>th</sup> June 2017 were agreed as a true record.
- Matters arising from the minutes :-  
AP requested clarification of the land ownership map. BE made reference to an electronic copy he had prepared and identified the various landowners. CM commented upon the need to add two other landowners; Simon Grant Jones and Richard Porter.  
PD noted that consultation with Wessex Water was to be addressed by the Steering Group and that a primary contact person was still to be identified.
- PD suggested that this meeting focus on the key elements of the draft Place Appraisal document.  
Further discussion took place on the names for the Character sub-divisions and it was agreed that provisional names of Historic Core, Plaisters Lane North, Sutton Poyntz Gateway, West Side and Puddledock South be adopted. AP recommended excluding Sutton Farm from residential area status and placing it in the 'green' area of the map in order to emphasise the agricultural designation.  
Following brief discussion it was agreed to retain the name of 'Green Corridor' in view of the eco-link, use the more appropriate term 'Chalk Escarpment' rather than 'Hillsides' and retain the term 'Valley Farmland'.
- It was agreed that each person would summarise the sections of the documents upon which they had been working since the last meeting and PD would draft the overall document based upon those summaries. PD to also produce a table of contents and guidance on word length. The initial draft would be produced for consideration by the next Steering Group prior to population with the relevant information prior to the next meeting with Julie Tanner.  
BE noted that the headings in the 'Analysis' section needed further consideration.  
PD suggested the involvement of professional support when producing the final design of the Place Appraisal document.
- PD summarised progress with abstraction of the census data and a number of points were agreed as follows:-
  - a. To compare local data with 'rural Dorset'; this being more representative.
  - b. Include decimal points when transcribing statistical data.

- c. Provide additional data on house size, age profile etc.
  - d. Identify non-occupied dwellings including holiday homes and second homes.
  - e. It was agreed that it would not be possible to identify the number of businesses from the census data.
  - f. Attempt to identify change over time by comparing the 2011 and 2001 census data as a future action.
- The draft Place Appraisal document would be submitted to the Steering Group for clarification of information provided and additional information required.

The next meeting is to be held on Tuesday 1<sup>st</sup> August at 10.00am at Northdown Farm.

The meeting closed at 11.08 hours.

### **Actions**

**Summarise the key sections of the Place Appraisal document as follows:-**

**PD – Introduction, Sense of Place, Current Shape and Demographics.**

**AP – Village Setting and Development**

**BE – Character of sub-divisions**

**PD - Produce a first draft Place Appraisal document containing the summarised sections for the next meeting.**

**PD – Produce a summary of key maps and data for the next Steering Group meeting.**