

**Sutton Poyntz Mission Hall Management Trust Annual General Meeting Minutes**  
**7.30pm 26th June 2024**

**Please refer to the 7 documents provided online & handed out to attendees at the AGM meeting for more detailed information:-** Minutes of AGM 2023; Changes to the Trust's Constitution; Report and Accounts from the Chair & Committee; Balance Sheet, Income & Expenditure Account & Sub fund Analysis for March 2024; & a Budget for 2024-25.

**Present:** - Current Trustees Bill Egerton, Sue Cottam, Anthea Heathershaw, Sue Davis, Shirley Davies, and Maureen Morris; plus 9 other attendees.

**1. Apologies:** Caroline & John Crisp, Hilary & Bill Davidson, Jez & Jean Cunningham, Maureen & Mark Cribb, Julia Allan, Joyce Peel and Sue Wintle.

Those present at the meeting gave their condolences to Sue Wintle whose husband, Dave recently passed away.

**2. Minutes of the 2023 AGM** - The Minutes were approved with no objections.

**3. Matter Arising** - none

**4. Changes to the Trust's Constitution** - The document containing the suggested changes stated the current situation & the proposed future re. appointing & electing committee members. Bill clarified the reasons for changing the situation.

As before, the Committee would potentially consist of 12 members. The Committee will appoint a Chair, Secretary, Treasurer & if required, a Vice Chair. Four appointed members will represent regular user groups who book the hall at least 10 times a year. There will be one PCC representative and no more than 2 co-opted members.

The minutes, once approved, would be available for all both online & in the hall.

There was a unanimous vote in favour of accepting the new proposals.

**5. Report & Accounts from the Chairman & Committee** -

Bill outlined the busy year plus the content of the report & then asked some committee members to expand a little on some areas of the report.

Shirley Davies, PCC Trustee, outlined the lease extension proposal of 40 years & stated that the PCC were very supportive & wanted The Mission Hall to continue to be an asset to the community.

Maureen Morris gave an update on the improvements & repairs needed for the hall. Permission was not granted by the Planning Department for UPVC windows so an appeal or the alternative choice of wood had to be decided upon.

Anthea Heathershaw personally thanked the volunteers & helpers who worked so hard to keep the hall up & running for the community to use.

Sue Davies gave more information about the fund raising events which had taken place over the year & the importance of not only raising money but providing a variety of events which would bring the community together e.g. Beetle Drive, music evening, themed events, coffee mornings.

Sue Cottam explained the need for more money to complete all of the work needed on the hall. Since the £5K from Dr. & Mrs Darlington Trust, another £5K had been received from The Valentine Charitable Trust. These donations were for non-specific repairs & improvements but progress reports were requested. A bid to the National Lottery Community Fund was looking hopeful. This was for £14,124.

**Approval of the Report** was proposed by Tony Heathershaw & seconded by John Bellis. The attendees all voted in favour of its acceptance.

**6. Treasurer's Report** - Bill clearly outlined the contents of the 4 financial documents which showed the bank account to be in a healthy position which would allow for the annual bills to be paid & for the necessary work to be started on the hall. It was thought that after essential works were completed during the next year that there would be approximately £10K left in the account.

**Approval of the Financial Report** proposed by John Bellis & seconded by Tony Heathershaw. The attendees all voted in favour of its acceptance.

## 7. Election of the Trustees:-

The **Appointed** committee members are:-

Sue Wintle (Village Read)

Sue Davis (WI)

Maureen Cribb (Sutton Poyntz Society)

Maureen Morris (Art Club & Bookings)

Shirley Davies (PCC)

The **Elected** committee members are:-

Bill Egerton (Chair & Treasurer)

Sue Cottam (Secretary)

Anthea Heathershaw

There are 2 vacant seats which were not filled at the AGM.

The above positions were proposed by Jean-Pierre Lambert and seconded by Pat Bellis.

The attendees unanimously approved.

8. Any other business - none.

The meeting closed at 8.05pm.